

**Tri-County Workforce Investment Annual Meeting  
& Recognition Celebration  
June 19, 2014  
Brewer Performing Arts Center 92 Pendleton St. Brewer  
3-5:30pm**

<p><b>Meeting Attendees:</b></p> <p><i>Board Members Present –</i>  Dan Tremble  Ben Sprague – Chair  Roxanne Jobe  Kerry Sack  Jon Farley  Rick Schweikert  Kerrie Tripp  Ed Upham  Hillary Johnston  Scott Cuddy  Andrea Bickford  Lori Calderone  Denice Conary  Gordon Stitham  Shawn Murphy  Jeff Morin  Troy Richardson  Bill Tymoczko</p> <p><i>CLEOs-</i>  Eric Ward, Piscataquis County  Tom Davis, Penobscot County  Joe Brown, Hancock County</p> <p><i>Staff-</i>  Joanna Russell, TCWIB Director  Angela Oechsle, Program Assistant</p>	<p><i>Guests in attendance–</i>  Chuck Rohn  Heather Wren  Cecilia Lear  Heather Babcock  Matt McLaughlin  Dan Belyea  Bob Clark, NMDC  Elizabeth MacTaggart, Senator King’s office  Paige Eggleston, Senator Collins’s office</p> <p><b><i>EMDC staff:</i></b> Rhonda Amsden, Dorathy Martel, Robin Thibodeau, Amanda Grant, Janet Smith, Jason Aylmer, Fran McIntyre, Wendy Lord, Jane Black, Joyce Santerre, Jeff McCue, Kent Quiet, Jamey House, Joey Deveau, Kevin Gregory, Kevin Sutherland, Angie Campbell, Kitty Barbee, Richard Elwell, Jon Farley, Georgia Underwood, Lori Baillargeon, Annie Collins, Vicki Rusbult, Nancy McKechnie, Lesley Rossi, Ashley Bubar, Tracy Knights, Tom Fernands, Jen Brooks, Melissa Gerety, Glen Carter, Melody Weeks, Chelsea Kondratowicz, Hillary Throckmorton, Cindy Lewis, Robin Fisher, Jeff Barclay, Theresa Mudgett, Betty Rambo, Loretta Alley, Denise Smith</p> <p><b><i>Bureau of Employment Services staff:</i></b> Cindy Nickerson, Patty Oliver, Lisa Cyr, Mary DeLisle, Lewis Bradford</p> <p><b><i>Bureau of Rehabilitation Services staff:</i></b>  Fran Day</p> <p><b><i>Division for the Blind &amp; Visually Impaired staff:</i></b>  Maureen Army, Kathy Taylor, Esther Ireland</p> <p><b><i>MDOL UI staff:</i></b> Denis Collins</p>
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**1. Welcome -**

Ben Sprague called the meeting to order at 3:08 pm. A quorum was in attendance. Chair requested if anyone had a conflict of interest to declare, **none declared.**

**2. March meeting minutes –**

After review, **Scott Cuddy made a motion to accept the minutes from the March 20th meeting. The motion was seconded by Kerrie Tripp. Motion approved unanimously.**

**3. New TCWIB members**

Incoming member recommended and nominated by the CLEOs for approval is Denice Conary. Denice is the CFO at Penquis and has over 23 years' experience in the accounting field. She began her career at Penquis in 2001 as the company's Controller, and was appointed CFO in 2013. In her current position she directs the preparation and management of the agency's 38 million dollar annual operating budget, serves as staff to the Finance Committee of the Board of Directors, is directly involved in the financial aspects of six subsidiary corporations under the Penquis umbrella and is fiscally responsible for the oversight of ten low income/senior housing projects in the area. Through the effective management and stewardship of resources, Denice ensures the organization's financial integrity and supports the provision of essential services to low-income individuals and families. A resident of Holden, she has a Bachelor of Science in accounting from Husson University and is a member of IMA and candidate for the CMA exam.

**MOTION: Scott Cuddy made a motion to accept Denice Conary as new TCWIB member. The motion was seconded by Rick Schweikert. Motion approved unanimously.**

**4. Approve PY 14 Budgets and Implementation Plans**

Chair Sprague asked if there were any questions or discussion regarding the PY 14 budgets and plans. There were none.

**MOTION: Scott Cuddy made a motion to approve the PY 14 Budgets and Plans. The motion was seconded by Kerrie Tripp. Motion approved unanimously.**

**5. Approve Youth in Need of additional Assistance Policy**

**MOTION: Kerrie Tripp made a motion to approve Youth in need of additional assistance policy. The motion was seconded by Scott Cuddy. Motion approved unanimously.**

**6. PY 12 Monitoring**

TCWIB Executive Director explained that there were no finding and all the issues from the PY 12 monitoring have been addressed.

There are just three MOUs in process that need to be development (which were explained during monitoring that they needed to be updated.)

- a. CLEO agreement
  - b. One Stop Operator Consortia MOU
  - c. Bangor Career Center (One stop) agreement and cost sharing plan
- TCWIB staff expects they will all be signed over the next 4-6 weeks.

**7. Approve the MOU – One Stop Consortium**

As mentioned previously, one MOU that is in the works needing approval is the One Stop Operator. Chair Sprague noted there were no questions.

**MOTION: Scott Cuddy made a motion to approve the One Stop Operator Agreement. (MOU) The motion was seconded by Rick Schweikert. Motion approved unanimously.**

**8. Board Development and meetings – results of survey**

Due to the transition and having one executive director manage each board, there was a need for a set schedule of meetings. TCWIB Executive director gave a summary of the survey results regarding the LWIB polling of both Local Area 2 and Local Area 1 boards:

AWWIB (LA 1) will meet the first Thursday of March, June, Sept. and Dec.

TCWIB (LA 2) will meet the third Thursday of March, June, Sept. and Dec.

Both boards agreed they prefer to meet in the **mornings**.

A board development session will occur in September at New England Outdoor Center in Millinocket. (Tentatively Sept 18<sup>th</sup> from 10-3, but is subject to change based on availability.) A Doodle poll will go out to nail down the date.

## **9. Other business**

Noting there was no other business; Chair Sprague ended this portion of the meeting at 3:26pm.

### **Next up was the recognition portion of the afternoon...**

#### **PROGRAM**

Ben Sprague explained the reason for the recognition event and thanked everyone for the important work being done in our region. His message was that workforce development = economic development. Investing in people and encouraging them to acquire new skills is good for the economy. He then introduced Rick Schweikert, TCWIB's longest-standing member as the Master of Ceremony for the rest of the program.

Rick Schweikert told the attendees that this event has been a long time coming. The idea began at the TCWIB executive committee as a way to show the appreciation for the workforce development system staff and employees doing the front-line, on the ground work in our region.

Next Career Center managers spoke a little about their departments within the One-Stop career Center:

Ed Upham talked about Bureau of Employment Services (BES) and received certificates for his staff.

Andrea Bickford talked about Division for the Blind & Visually Impaired (DVBI) and received certificates for her staff. Three in attendance came up to receive their awards: Esther Ireland, Kathy Taylor and Maureen Army.

Noting that Dale Ruopp was unable to attend, Andrea also talked briefly about Bureau of Rehabilitation Services (BRS) and introduced BRS staff member Fran Day, who has worked for BRS for 17 years. Fran accepted her award on stage.

Denis Collins, Department of Labor Unemployment Compensation Regional Manager spoke about his work and staff at UC. Denis invited anyone to drop in anytime and see what they do.

Jon Farley, Director of Economic and Workforce Development at Eastern Maine Development Corporation (EMDC,) spoke about EMDC workforce staff as well as career center staff. He also talked about EMDC as an asset in our region. He accepted certificates for EMDC employees.

Next, Rick introduced Kerrie Tripp who recently chaired the five-year strategic planning committee. She discussed the process and the subcommittees which were formed to develop the plan. The result is a roadmap for our region with goals and strategies to serve our system with new and innovative approaches, increased communication as well as utilize a scorecard to measure our successes.

Then, Joanna Russell explained that TCWIB's Youth Council chair, Nicole Fletcher, could not attend due to a personal family matter. On Nicole's behalf Joanna talked about EPIC Maine, the first ever career exploration event held in April. Joanna recognized that SFC Galen Thompson who was instrumental in the planning of EPIC Maine also could not make this event. She thanked Nicole and Galen as well as the many other planning committee; marketing committee and business outreach committee members for making the event a success for area young people. Guests viewed an EPIC Maine highlight video.

Next, Rick introduced the Chief Local Elected Officials (CLEO) board: Tom Davis, Commissioner for Penobscot County; Eric Ward Commissioner for Piscataquis County and Joe Brown, Hancock County Commissioner. The three CLEOs thanked all of the region's workforce system partners, NMDC for being the fiscal agent, the TCWIB strategic planning committee and the youth council and EPIC planning committee. They also presented TCWIB Chair Ben Sprague with a plaque noting the dedication and leadership of the Tri County Workforce Investment Board members.

Rick ended the program with more words of gratitude and invited everyone to retreat to the cafeteria for refreshments.

Respectfully Submitted,  
Angela Oechsle  
Program Assistant