

**Tri-County Workforce Investment Board Meeting**  
**August 5, 2014**  
**Conference Call**  
**8:30 a.m.**

<p><b>Meeting Attendees on the phone:</b></p> <p><i>Board Members Present –</i>          Dan Tremble          Denice Conary          Jon Farley          Jeff Morin          Kerrie Tripp          Geno Murray          Scott Cuddy          Lori Calderone          Hillary Johnston          Julie Johnston          Scott Moulton          Gordon Stitham          Ed Upham          Nicole Fletcher</p>	<p><i>Staff-</i>          Joanna Russell, TCWIB Director          Angela Oechsle, Program Assistant</p> <p>Also on the call: Bob Clark, <i>NMDC</i></p>
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A quorum was in attendance. Joanna explained the need to call this brief meeting to order. Chair Sprague was unable to make this meeting, therefore past Chair Dan Tremble called the meeting to order at 8:32 am.

**1. Youth Sixth Barrier Definition and Policy (vote to approve) – Jon Farley**

Jon Farley discussed eligibility to WIA youth services. WIA law states that each youth also has to meet two standards the first is LOW-INCOME and the second it another criteria (which there are five) and the LWIB establishes the sixth barrier.

Criteria outlined in definition as well as documentation to verify or substantiate.

Circumstances in the youth’s life that is the barrier to employment may be their own or a parent or legal guardian.

This is required in order to best serve the population and be in compliance.

The draft document was presented for discussion.

**Q:** Do we know how many additional youths we’ll be able to serve if we put this in place?

**A:** Not a lot. We are required to have the 6th barrier to deal with extenuating circumstances and it allows us to not turn kids away. Not many, probably 5-10%

**Q:** Do you think we can track this for next year?

**A:** Yes, we can track that data and report it back out to the board next year.

**Q:** Do you see these 10 definitions that make the 6<sup>th</sup> barrier will have the same flexibility as the former policy for career advisors to identify and get the youths into the program?

**A:** Yes, the different specific criteria that make up the 6<sup>th</sup> barrier will allow us to serve those in need.

**MOTION:**

Scott Cuddy made a motion to approve the Sixth Barrier definition/policy which was seconded by Kerrie Tripp. All in favor, Motion carried.

**2. Vote to approve contracting with Starboard Leadership's Kathy Hunt for Oct. 2, 2014 Board development–**

Joanna explained the reason for hiring a third party to assist in the board development is that an expert can bring together the relevant leadership activities for the afternoon joint session. Ryan and Joanna will manage the morning board sessions separately with some guidance from the consultant.

It includes time to prepare prior to Oct. 2<sup>nd</sup> and for the 6 hours the day of the event.

**MOTION:**

Scott Cuddy made a motion to approve TCWIB allocating \$500 towards third party fee for service for board development workshop. The motion was seconded by Kerrie Tripp. All in favor, Motion carried.

**3. Request for volunteers for PY 13 monitoring Focus Groups –**

PY 13 Focus Groups August 21, 2014:

Adult/DW in morning 10-12

Youth FG 2-4pm

Bangor Career Center 45 Oak St.

Hillary Johnston – A/DW and Y

Scott Cuddy – A/DW morning

Nikki Fletcher – A/DW and Y

Scott Moulton – Y afternoon

Youth Council volunteers – TCWIB staff will check who volunteered and make sure they are available.

**NEXT MEETING: October 2, 2014 Board Development in East Millinocket 10am-3pm**

Respectfully Submitted,  
Angela Oechsle  
Program Assistant