



**Meeting Minutes  
Executive Committee Meeting  
October 31, 2014 10:30am  
26 Franklin Street, Bangor**

**Attendance:**

Members: Ben Sprague, TCWIB Chair, Julie Johnston, Nicole Fletcher, Denice Conary, Scott Cuddy, Kerrie Tripp, Steve Pound

TCWIB staff: Joanna Russell and Angela Oechsle

- I. Chair Sprague called the meeting to order at 10:31am
- II. Review and motions to approve Executive Committee Minutes:

**MOTION:**

Steve Pound made a motion to approve the minutes from May 29, 2014, which was seconded by Scott Cuddy.

Motion carried

**MOTION:**

Scott Cuddy made a motion to approve the minutes from September 26, 2014 meetings, which was seconded by Kerrie Tripp.

Motion carried

**III.**

**MOTION:**

Scott Cuddy made a motion to move into executive session to discuss budgets and contracts, which was seconded by Steve Pound.

Motion carried

Committee moved into executive session Re: budgets and contracts

Chair Sprague declared the committee out of executive session at 11:54am.

**MOTION:**

Julie Johnston made a motion to draft a letter to NMDC with executive committee's questions & request NMDC's response to EC within 30 days. The motion was seconded by Kerrie Tripp. Motion carried

*Action item:* TCWIB executive director, workforce coordinator and finance committee chair will draft letter and send out to executive committee for review and feedback.

Group also agreed to add item related to formatting of minutes to next meeting agenda for discussion.

Meeting adjourned at 11:58am.

*Respectfully submitted,  
Angela Oechsle*

DRAFT